

APPEALS TIMETABLE FOR ADMISSIONS FOR THE 2025-26 SCHOOL YEAR

If an application for a place at Brockington College is unsuccessful (decision letter is issued on Monday 3 March 2025) and the parent or carer of the pupil wishes to make an appeal against this decision, the following timetable relating to the appeal applies:

- a) The parent or carer should access the appeal form and appeal form notes on the Diocese of Leicester Board of Education website, who will organise for an independent panel to hear the appeal. The form should state the grounds for the appeal and be with the Diocese of Leicester by Friday 4 April 2025. Please complete and email the appeal form to OfficeDBE@LeicesterDBE.org or send the appeal form (if you have not already submitted an appeal in writing) to the Clerk to the Appeals Panel, Diocesan Board of Education, St Martins House, 7 Peacock Lane, Leicester, LE1 5PZ.
- b) The appeal hearing will be heard on Tuesday 13 May 2025 (provisional date), depending upon the availability of panel members, if the application is made in the normal admissions round. Late appeals logged by Wednesday 4 June 2025, will be held on Tuesday 24 June 2025 (provisional date). The appeal hearing will be held within 30 days of the decision date, if it is an in-year application.
- c) Parents/carers will be given notice of the appeal hearing date of at least ten school days.
- d) A decision letter following the appeals hearing will be sent to parents/carers within five school days of the hearing wherever possible.